



MINUTES

BOARD OF DIRECTORS MEETING 48th Annual Meeting Clearwater, FL 13 July 2016

Board Members Present:

President Tom Stalker	Yes
President-elect Corley Holbrook	Yes
Past President Naveen Puppala	Yes
Darlene Cowart	Yes
Peter Dotray	Yes
Wilson Faircloth	Yes
David Jordan	Yes
Marshall Lamb	Yes
Jim Elder	Yes
Barry Tillman	Yes
Howard Valentine	Yes
Dan Ward	Yes
Executive Officer Kim Cutchins	Yes

President Tom Stalker called the meeting to order at 5 p.m. Members present are noted above and constitute a quorum.

Minutes of June 13, 2016 meeting

Minutes of the June 13, 2016 Board meeting were distributed to the Board for review prior to the meeting. President Stalker asked for any changes and/or additions. It was noted that the amount of the 2017 registration fee for 2017 was not included in the motion that passed. The minutes will be amended to include \$25 increase in the registration fee for all membership categories, except students. President Stalker called for approval of the minutes. It was moved by Jim Elder, seconded by Naveen Puppala, and unanimously passed to:

Approve the minutes of the June 13, 2016 Board meeting, with the addition of the words "by \$25" to the motion to increase the 2017 Annual Meeting registration fee.

Executive Officer Report

Kim Cutchins reported that APRES operations are in good order, stated she now has solutions in place to deal with some personal distractions and will be able to catch up on her major objective for the year (*increasing APRES membership*). She recognized Tom Stalker, Corley Holbrook, Greg McDonald, Ramon Leon, Jennifer Tillman, Donna Holbrook and Jack Davis for their tremendous effort in putting together this year's meeting, which is on target to match or exceed last year's attendance. Operationally, she reported systems are in now in place that help APRES run efficiently and effectively, allowing her to add new things to her plate without adding too much burden. New this year was the Constant Contact email marketing system (at a cost of \$20 per month), which gives membership emails a more professional look and provides feedback how effective each email is at reaching the APRES membership. Kim also related that she will continue to attend as many industry meetings as her time allows, stating that it gives APRES greater visibility and helps in membership retention and support. She thanked the Board for their understanding and support and is ready to assist the APRES Board and

Committees as it moves into the 2016-17 membership year.

NEW BUSINESS

The following Committee reports were presented to and approved by the Board. Action taken by the Board is in italics. Unless changes were made or action taken for parts of the reports during the business meeting, in which case a note is made that the revisions were accepted, the Board voted to accept each report as presented. Full reports from each committee are to be presented at the July 14th Business Meeting and Awards Ceremony in the Ballroom at 5:00 p.m.

FINANCE COMMITTEE:

Chairman Todd Baughman reported the Finance Committee met July 12th to discuss the APRES financial statements and ways to increase APRES resources.

Balance Sheet

APRES financial statements are now being reported using the accrual system as requested by the Board at its July 2015 meeting. Current assets are \$311,152, primarily in cash—checking, CDs. Accounts receivables of \$27,549 are noted.

Liabilities are employment taxes and withholdings of \$473 and total equity of \$310,679.

Profit & Loss Statement

Income through June 30, 2016 is \$112,685 and expense is \$35,032. Todd noted the majority of expenses for APRES occur in July/August when the bills for the Annual Meeting arrive and are paid. Kim highlighted the amount for Contract labor is the new email marketing service she mentioned earlier. Net income for the 6-month period is \$78,165.

Budget 2016

Chairman Baughman related the budget is right on target at the 6-month mark. It should be noted that the sponsorships income includes a \$10,000 accounts receivable from 2015. Actual sponsorship totals to date for 2016 are \$38,952. Administrative expenses are on target; however, the program committee has informed the Committee that expenses for the Clearwater meeting may run a little higher than budgeted due to increased attendance levels—More people means increased expenses with same level of sponsorships. Kim added that book sales have been brisk at the meeting with potential for selling out the first order of 50 books.

Fundraising Ideas

Chairman Baughman noted that there are currently two major sources of income for APRES—membership dues and Annual Meeting income (registration fees/sponsorships). He noted that with attendance on the rise, APRES must find additional sources of income to support the Annual Meeting while retaining the “family feel” of the meeting. The Committee bounced around several ideas for potential sources of revenue, from increasing the registration beyond the \$25 increase approved by the Board in June to writing grants to the National Peanut Board and Peanut Foundation for support of Peanut Science and is asking the Board to consider these two suggestions.

Annual Meeting Registration Fee Increase

The Board discussed whether APRES should charge a fee for spouses or increase the 2017 registration fee for attendees by \$50 from the 2016 level (excluding student registration fees from the increase). It was moved by Dan Ward, seconded by Corley Holbrook, and unanimously approved to:

Increase the 2017 Annual Meeting registration fee by \$50 over the 2016 level. Student registration fees will remain the same.

Early Bird Registration fees for 2017 will be \$250 for members; \$350 for non-members; and,

\$50 for students. Late registration fees will be \$350 for membership; \$450 for non-members; and, \$100 for students.

Grant Opportunities

The Board discussed the pros and cons of seeking a grant to help support Peanut Science and whether doing so would affect the integrity of the journal. It was noted that most scientific journals are moving to open access and reducing/eliminating author page charges and, if Peanut Science is to compete, it must find ways to reduce expenses or find additional revenue to compete with other journals. On the expense side, APRES has re-negotiated its contract with Allen Press for one year (YE2016), but the savings is not enough unless it brings the journal in-house. APRES staff and the Publications Committee are examining this option. It was moved by Corley Holbrook, seconded by Jim Elder and unanimously approved:

That the Chairman of the Finance Committee will discuss the feasibility of a grant from the National Peanut Board to partially support the publication of Peanut Science.

It was moved by David Jordan, seconded by Dan Ward, and unanimously approved to:

Accept the report of the Finance Committee.

NOMINATING COMMITTEE

The Nominating Committee met on June 28th via conference call to discuss positions on the APRES President-Elect and Board of Directors which will be coming open at the July Board meeting. All members of the Committee except Dr. Noel Barkley were present. Committee members discussed requirements for being a Board member, which are 5-year member of APRES, served on 3 different Committees, and familiar with APRES and its members. Using the stated criteria, the Committee recommends the following slate of nominees for the APRES 2016-2017:

Officer Nominees:

2016-17 President

Dr. Corley Holbrook
USDA-ARS

2016-17 President-Elect

Dr. Peter Dotray
Texas A&M University

2016-17 Past President

Dr. Tom Stalker
North Carolina State University

Board of Directors Nominees:

VC area:

Dr. Rick Brandenburg (2019)
North Carolina State University

SE area:

Dr. Peggy Ozias-Akins (2019)
University of Georgia

SW area:

Michael Baring (2017)
Texas A&M University
(Complete Peter Dotray's Term as SW Rep)

USDA Representative:

Dr. Marshall Lamb (2019)
National Peanut Research Lab

Industrial Representative:

Darlene Cowart (2019)
Birdsong Peanuts

American Peanut Council:

Howard Valentine (2017)

National Peanut Board:

Dan Ward (2019)

Each nominee has been contacted and has agreed to serve, if elected. In concluding his report, Naveen re-emphasized the need to get more people involved on APRES Committees in order to expand the number of potential Board nominees.

Incoming APRES President Corley Holbrook stated he has almost completed his Committee roster assignments for 2016-17.

Barry Tillman made the motion, seconded by Howard Valentine, and unanimously approved:

To accept the report of the Nominating Committee.

PUBLICATIONS & EDITORIAL COMMITTEE

Chris Liebold reported for Chairman Chris Butts who is recovering from a heart attack. He shared that Dr. Butts is recovering well and will be leaving the hospital shortly.

Peanut Science

Dr. Grey's report on the status of Peanut Science will be covered in full at the business meeting. Dr. Liebold stated the Committee discussed the issues of impact factor, competing journals, etc. which are factors when an author decides which journal to publish research. As APRES finances have stabilized and are showing a net income over expense for the last 3 years, the Committee is asking the Board to approve their recommendation of making Peanut Science a completely Open Access journal which will hopefully increase viewing which is a critical determination in acquiring an impact factor. The Board unanimously agreed to add this recommendation for a vote at the Membership Business meeting.

Peanut: Production and Management Book

Dr. Chris Liebold will be lead editor; Dr. Shyam Tallury and Dr. Nick Dufault have agreed to be co-editor of the book. A list of chapters with outlines and proposed lead authors was voted upon and approved by the Committee. Dr. Liebold presented the outline to the Board for their review and approval. During discussion, Dr. Liebold shared that the audience for the book will be the APRES membership with a North American focus. The lead publishing choice is Amazon with its Create Space platform—free to use the service; print on demand service. Editors and lead authors will have to format the book using the Amazon template. Amazon pays a royalty for each book published. A Fall 2017 publication date is anticipated. After discussion of the outline, the Board gave its approval with the caveat to ensure there is balanced representation from all growing regions in the authorship of the book and where appropriate include international authors. Additionally, each chapter should have sustainability as a core ingredient.

PEANUT QUALITY COMMITTEE

The Committee has no action to bring before the Board and will report at the Business Meeting. Mark Kline informed that he will be taking a new position with Hershey that may take him away from attending APRES and regretfully resigned as Chairman of the Committee. John Bennet has agreed to serve as Chairman; Robert Moore as Secretary.

PUBLIC RELATIONS COMMITTEE

Resolutions

Jason reported he received a resolution for Ellis Hauser, USDA-ARS and would like to have a moment of silence at the Annual Meeting for the following members of the peanut industry who deserve remembrance:

Russell Schools – Virginia Peanut Growers Association
Antonio Krapovickas – Father of Peanut Taxonomy

Ted Webster – University of Georgia
Ellis Hauser – USDA-ARS

Tiered Sponsorship Platform

Last year the Committee in conjunction with Kim developed a new flyer to help Program Committee members approach potential Annual Meeting sponsors. The Board has reviewed the platform and made no recommendations for changes. Therefore, the Committee would like the Board to seek the membership's approval for the creation of a new membership category—Diamond Level for APRES supporters who give \$5,000 or more—to be added to the current levels of Silver Gold, and Platinum.

Opportunities to Increase Membership and Meeting Attendance

The Committee discussed several ideas:

- Develop outreach to local colleges at meeting
- Identify similar groups to contact
- Collegiate/media outreach
- APRES Ad
- Identify opportunities to promote the new book
- Suggest Allison Floyd, PMIL as a potential Committee member

It was unanimously approved to seek approval at the Business meeting to:

***Conduct an electronic membership vote (after 30 days notice)
for approval of a new Diamond membership category for APRES supporters
at the \$5000 and above level.***

BAILEY AWARD COMMITTEE

Chairman Scott Monfort reported that nominations were received from all nine eligible sessions of the 2015 Annual Meeting and nominees were notified shortly after the meeting. Six manuscripts were received and accepted for final evaluation. They were ranked and the Committee came to a unanimous decision. The winning paper will be presented at tomorrow's Awards ceremony.

FELLOWS COMMITTEE

Chairman David Jordan forwarded one name for the attribute of Fellow of the Society. The Committee unanimously recommended and the Board unanimously agreed to bestow the honor of Fellow of the Society in a recognition ceremony at the 48th APRES Business Meeting in Clearwater, FL on:

Eric Prostko , University of Georgia.

SITE SELECTION COMMITTEE

2018 Meeting

Barry Tillman, Committee Chairman, reported that under the guidance of Maria Balota the Committee is recommending that APRES choose Williamsburg, VA as the site for the 2018 Annual Meeting. He asked the Board to empower Executive Officer Kim Cutchins to finalize the negotiations between the Doubletree Williamsburg and the Williamsburg Lodge and make the final hotel selection.

50th APRES Anniversary

Chairman Tillman reminded the Board that the 2018 will be the 50th Anniversary of the APRES Annual Meeting. He suggested that the Board put together an ad hoc committee to plan 50th Anniversary celebration event and historical remembrance for this special occasion. **Incoming**

President Corley Holbrook was asked to put together this ad hoc committee in consultation with President-Elect Peter Dotray and Maria Balota.

2019 Meeting

Auburn University has requested to be the lead university in the search for the 2019 property. Dr. Charles Chen and Hannah Jones will be the Committee's 2019 search representatives.

Proposed Committee Representation Change

The Committee is also asking the Board for approval to present the following change to the APRES by-laws for adoption by the APRES membership. This announcement at the Board of Directors meeting will start the 30-day clock. An electronic vote will be conducted for approval.

Article IX. Committees; Section 2; Point h; first sentence shall be changed to read as follows (*changes and additions are in **bold**; eliminated words have been struck through*):

h. *Site Selection Committee*: This committee shall consist of **six** (~~four~~) members, **two members from each region** that represent the diverse membership of the Society and with each serving three-year terms.

It was unanimously approved to give notice of this proposed by-law change at the APRES Business meeting.

COYT T. WILSON DISTINGUISHED SERVICE COMMITTEE

Chairman Corley Holbrook reported the Coyt T. Wilson Service Award Committee reached a unanimous recommendation for the 2016 award: Dr. Timothy B. Brenneman.

Committee members for 2016 were Austin Hagan, Emily Cantonwine, Jason Woodward, and Corley Holbrook, Chair. All business for this committee was conducted electronically. After reviewing all nominations, the committee unanimously recommended that the 2016 Coyt T. Wilson Distinguished Service Award be presented to Dr. Timothy B. Brenneman. Dr. Brenneman has been an active member and strong supporter of APRES for 32 years. His outstanding contributions to the society make him richly deserving of the 2016 Coyt T. Wilson Distinguished Service Award.

It was moved by Darlene Cowart, seconded by Marshall Lamb, and unanimously approved to bestow the 2016 Coyt T. Wilson Distinguished Service Award on::

Dr. Timothy B. Brenneman

JOE SUGG GRADUATE STUDENT COMPETITION COMMITTEE

Chairman Bob Kemerait reported the Joe Sugg Graduate Student Competition will take place tomorrow morning. This year's competition has attracted the most participants (30) in the competition's history however due to visa issues and flight cancellations, we are expecting 26 participants (still the most participants). Due to the overwhelming number of competitors the competition was divided into two sections and thanks to the generosity of our sponsors we will have a first and second place winner in both sections with a \$500/\$250 prize respectively. Winners of the Award will be announced during the awards ceremony tomorrow evening.

DOW AGROSCIENCES AWARDS COMMITTEE

Chairman Kelly Chamberlin reported the Dow AgroSciences Award Committee did not meet at the APRES annual meeting in 2016 because committee business was taken care of prior to the APRES annual meeting. Information on the award was sent to the membership and the committee received nominations for both the Dow AgroSciences Award for Excellence in

Research and the Award for Excellence in Education. Nomination packets were distributed to committee members electronically, and the vote on the nominations was conducted electronically. Winners will be announced at the Business Meeting tomorrow.

Award Guidelines Review

At the June 2016 Board meeting, the Board agreed that the Committee should continue as an ad hoc committee until such time as Dow AgroSciences chooses to discontinue its support for the award they created. The Board then asked the Committee to review the guidelines on the number of times a recipient may receive the award. Currently, a person/team may win each award once. Chairman Chamberlin reported the Committee was surveyed and is in agreement to continue the guidelines as is—an individual/team can win each award once.

It was moved by Naveen Puppala, seconded by Peter Dotray, and unanimously approved to:
Accept the report of the Dow AgroSciences Awards Committee.

PROGRAM COMMITTEE

Program Chairman Corley Holbrook recognized the outstanding help and support of Technical Program Chairman Ramon Leon and Local Arrangements Chairman Greg MacDonald. Attendance for 2016 is 356 total; 234 registrants; 64 spouses; 58 children. Feedback from the Opening Session speakers has been outstanding. The symposium was a huge success. We have a great group of sponsors: Florida Peanut Producers donated the registration bags. Romer Labs was the sole sponsor of the thumb drives this year which are pre-loaded with the 2016 abstracts, program and attendance list. BASF and Bayer Crop Sciences were recognized as sponsors of Wednesday night dinner. Dow AgroSciences was recognized as the sponsor of the Thursday night reception. Syngenta donated Elatus cooling towels JLA sponsored the Fun Run with another record number of participants. Georgia Peanut Commission sponsored the Spouses Hospitality Suite. Jennifer Tillman and Donna Holbrook put together 2.5 days of activities in the hospitality suite with lots of prize giveaways. The North Carolina Peanut Growers Association once again sponsored the Joe Sugg Graduate Student Competition. A host of sponsors supported the Ice Cream Social. APRES continues to have a great group of peanut product suppliers who support our meeting breaks.

Technical Program Chairman Ramon Leon reported the 48th Annual Meeting scheduled 148 technical presentations, including this year's symposium "*Translating Genome Sequence to Peanut Improvement*" and 44 posters. Additionally, Josh Clevenger gave a workshop on *SWEEPing up SNPS: A Practical Workshop for SNP Identification in Peanut* which attracted approximately 50 participants.

OTHER BUSINESS

APRES Signature Authority

President Tom Stalker stated that the President of the Society serves as an official signature authority on all APRES accounts. He advised the Board that if (when) Dr. Corley Holbrook is elected President at tomorrow's business session, APRES will need to designate another authorized signatory, as USDA personnel are not allowed to conduct business in their official capacity as an employee of USDA. President Stalker stated that Article VIII; Section 6 of the APRES by-laws give the APRES Board the authority to handle contingencies not provided for elsewhere in the by-laws in a manner they deem advisable. President Stalker suggested the Board give signature authority to soon-to-be elected President-Elect Peter Dotray, as he will automatically be given authority when he is elected President in 2017. Peter Dotray agreed to this assignment if the Board deems it advisable.

It was moved by Barry Tillman, seconded by Jim Elder, and unanimously approved to:

Give President-Elect Peter Dotray signature authority on all APRES accounts for the 2016-17 membership year.

Publication of APRES Membership List

President Tom Stalker requested that the Board approve the publication of an official APRES Membership list. He suggested the list contain name, affiliation, address, phone number, and email. **After discussion, the Board unanimously agreed to publish a membership list on the APRES website in a Members Only area which will be password protected.**

Proposed ByLaws Committee

President Tom Stalker raised the question whether APRES should establish a new committee whose purpose would be to monitor the by-laws to be certain they are up-to-date; ascertain whether actions taken by the Board is in compliance; suggest changes to the by-laws; and serve as a interpreting body when needed. The Board discussed the pros and cons of creating a standing committee vs. ad hoc advisory group and consensus was to continue addressing by-laws issues via an ad hoc advisory group.

Recognition of Retiring Board Members

President Stalker announced the creation of a recognition gift for retiring Board members. APRES Board members give three years (and sometimes more) of volunteerism and he felt this service deserved some type of recognition. After much contemplation, a unique gift in the form of a canvas print of Erdnus (*Arachis hypogaeae* Linne print), a German botanical teaching Poster from the Economic Botany Archives of Oakes Ames at Harvard University's Herbaria Library with an inscribed brass plaque with the Board member's name and dates of service will be given to all retiring APRES Board members. Tom will present the prints and recognize the outgoing Board members at the Business meeting tomorrow.

Executive Officer Performance Review

The Board discussed the activities and performance of the Executive Officer, Kim Cutchins. The members of the Board believe that Kim is doing an excellent job and has greatly improved the membership and operations of the Society during her tenure. A unanimous vote was made to present the Executive Officer a monetary bonus for her performance during the past year.

The meeting was adjourned at 6:30 p.m.