



MINUTES

BOARD OF DIRECTORS MEETING

October 3, 2019
Via Conference Call

Board Members Present:

President Barry Tillman	Yes
President-elect Gary Schwarzlose	Yes
Past President Rick Brandenburg	No
Steve Brown	Yes
Mark Burow	Yes
Lisa Dean	Yes
Bob Kemerait	No
Chris Liebold	Yes
Chandler Levinson	Yes
Nathan Smith	Yes
Bob Sutter	No
Dan Ward	No
Executive Officer Kim Cutchins	Yes

CALL TO ORDER

The meeting was called to order at 11:00 AM EST. Board members present are noted above and constitute a quorum. Additional attendees are Committee Chairs Scott Monfort, Nick Dufault, William Pearce, Dylan Wann, Josh Clevenger, Dan Anco.

MINUTES OF JULY 10, 2019 BOARD OF DIRECTORS MEETING

Minutes of the July 10th Board of Directors were sent to the Board and Committee Chairs just prior to the day's meeting. A vote on the minutes was tabled until all members can review them. An email asking for changes/additions to the July 2019 minutes will be sent out after today's meeting, followed by a vote, once any changes/additions are incorporated.

COMMITTEE UPDATES

President Barry Tillman welcomed all to the meeting and stated he wanted to kick this year off with an introductory meeting to bring all Board members and Committee chairs up to speed on current goals and objectives as well as answer any questions.

FINANCE COMMITTEE:

Executive Officer Kim Cutchins reported for Committee Chair Maria Balota, who is out of the country. Kim shared that the final bill from The Hotel at Auburn University was received the day before this meeting and APRES' accountants could not get an updated general ledger prior to the start of today's meeting. The Board requested she include a financial breakdown for the 2019 Annual Meeting as an addendum to the minutes of today's meeting.

As requested, below is the current income and expense for the 2019 Annual Meeting. Income to date of \$79,390 and expenses of \$48,650, leave a net income of \$30,740. Registration income is above budget; sponsorships were below budget. Expenses are below budget, primarily due to negotiated hotel contract concessions.

	<u>Current</u>	<u>Budgeted</u>
Income	\$79,390	\$80,000
Registrations	\$45,600	\$40,000
Sponsorships	\$33,790	\$40,000
	<u>Current</u>	<u>Budgeted</u>
Expense	\$48,650	\$56,250
AV	\$1,238	
Awards	\$5,160	
BBQ Transportation	\$1,676	
GSO Activities	\$824	
Hotel-Staff Rooms	\$382	
Hotel Banquet Charges	\$32,105	
Speaker Expenses	\$1,123	
Spouse Program	\$3,634	
Supplies/AV	\$2,508	
Net Income	\$30,740	\$23,750

NOMINATING COMMITTEE

In the absence of Nominating Committee Chair Rick Brandenburg, President Barry Tillman notified the Board an open seat was created at the July Business Meeting and needs to be filled. Industry rep Board member Gary Schwarzlose was voted in as the 2019-20 President-elect. A nominee is needed to complete his term, which ends 2021. Henry McLean, Syngenta, has agreed to serve and the Board is asked to vote on this nominee. It was moved by Lisa Dean, seconded by Gary Schwarzlose to:

elect Henry McLean, Syngenta to the APRES Board of Directors to complete the term of Gary Schwarzlose (Industry Rep) whose term expires 2021.

Henry will be eligible to be elected to a full term, following the completion of this appointment should he desire to continue to serve.

President Tillman stated has finalized all Committee assignments for 2019-20 and a list of all Committee members is attached to the minutes.

PUBLICATIONS & EDITORIAL COMMITTEE

Incoming Chairman Josh Clevenger asked if outgoing Chairman Chris Liebold would bring him up to speed on Committee projects, including the book, Peanut Science, and the newsletter. Chris agreed and post-meeting Peanut Science Editor Tim Grey suggested a meeting next time Josh is in Tifton. Josh has agreed. President Barry Tillman sent Josh the Committee objectives outlined in the by-laws and Executive Officer Kim Cutchins noted a summary of the latest Committee activities can be found in the July minutes, which were provided to everyone just prior to the day's meeting. President Tillman added the main objective for the Publications and Editorial Committee is finalizing the production book for publication.

PEANUT QUALITY COMMITTEE

Incoming Chairman William Pearce said the Committee has no plans to meet until the next Annual Meeting. He shared that given the weather conditions this year the Committee will have plenty to talk about at its next meeting.

PUBLIC RELATIONS COMMITTEE

Incoming Chair Dylan Wann asked if there are any other activities of the Public Relations Committee other than the Necrology Report. Executive Officer Kim Cutchins replied at the last meeting of the

Board 3 additional tasks were assigned—1) Recognition of retirees in the Proceedings and Newsletter; 2) Meet with the National Peanut Board and the Peanut Institute to explore the feasibility of a cross-promotion event at the APRES Annual Meeting; and 3) an ad hoc committee was formed to explore the feasibility of expanding APRES' scope to attract more international members. Steve Brown, Mark Burow and Peggy Ozias-Akins agreed to be the members of this ad hoc committee. The Committee is tasked with examining ideas ranging from (but not limited to) the feasibility of creating a stand alone international meeting to expanding the current Annual Meeting along with their potential impact on APRES.

Mark Burow stated the ad hoc committee has not met yet. The discussion at the July Board meeting brought up many points of view on whether APRES should expand its scope to include an international meeting and, if so, 1) should APRES consider partnering with AAGB to expand the scope of their international meeting as has been suggested by some members of AAGB; 2) host an international meeting of its own, possibly partnering with the foreign peanut group of the country in which the meeting is held; 3) examine the possibility/feasibility of adding on an international peanut research meeting to the International Peanut Forum; 4) expand APRES's current meeting schedule to include an international day; or 5) to continue the APRES meeting as is and focus on recruiting more international members.

Steve Brown shared the AAGB Group will be meeting in China at the end of the month. The Group will be voting on whether the Group will continue as a working group, including hold their international meeting every 18 months. Steve stated it might be premature for APRES to make a decision until the AAGB group decides if it will continue as an organization.

President Tillman suggested the ad hoc committee meet after the AAGB meeting in China and gave Steve Brown permission to share where APRES is in the discussion process.

BAILEY AWARD COMMITTEE

Incoming Chairman Scott Monfort reported an author from each session of the 51st Annual Meeting was nominated for the 2019 Bailey Award. Letters have been sent out to all nominees, asking if they will submit a manuscript. He stated the guidelines are vague on deadlines, specifically the wait time on replying to if they will submit a manuscript; the amount of time to give nominees to complete and submit their nominees; and the amount of time for Committee review and winner selection. Several Award Committee Chairs expressed the same question for their awards.

Executive Officer Kim Cutchins stated she needs to know the recipient of all awards by June 1st. This gives her time to place the awards order and receive the awards prior to the meeting. For all awards other than the Bailey Award, an announcement is made in early January asking for nominations to be submitted to the Committee by the May 1st deadline.

Nominees for the Bailey Award are notified as soon after the end of the Annual Meeting as feasible, no later than two months after the meeting. The Chairman establishes the exact deadlines for receiving an agreement to submit a manuscript as well as receipt of the manuscript. The Bailey Award Guidelines suggest late Fall or early Winter; however, it is at the Chairman's discretion. The length of time for Committee review of manuscripts and to vote on a winner should be taken into consideration to ensure the recipient's name is received by the Executive Officer no later than June 1st.

Kim will forward a draft of the Nominations announcement to everyone as well as an up-to-date set of guidelines to each Award Committee Chair following the meeting.

Kim reminded the Board the requirement for the winner to publish their research in Peanut Science was removed at the last Board meeting, in favor of encouraging publication in Peanut Science with the alternative of submitting a "Spotlight" article in lieu of peer-reviewed publication for those who wish to publish elsewhere.

FELLOWS COMMITTEE

Chairman David Jordan was unable to attend the meeting. No questions were raised by other members. No amendments to the award guidelines were made at the July 2019 Board Meeting.

SITE SELECTION COMMITTEE

Chairman Gary Schwarzlose reported the Committee and Board have selected Omni Mandalay Bay Hotel at Las Colinas in Dallas, TX as the 2020 site for the 52nd Annual Meeting.

<u>52nd Annual Meeting</u>	<u>53rd Annual Meeting</u>	<u>54th Annual Meeting</u>	<u>55th Annual Meeting</u>
July 14-16, 2020	July 13-15, 2021	July 12-14, 2022	July 13-15, 2023
Dallas, Texas	Virginia-Carolina Region	Southeast Region	Southwest Region

Site inspections for the 2021 meeting will be conducted this fall in Charlotte, Ashville, and Raleigh. Additionally, the Committee will be looking at Savannah for 2022 and Galveston, Corpus Christie or Marble Falls for 2023. Barry Tillman shared that new Committee member Rebecca Bennet asked that Oklahoma City be included in the search for 2023, as well.

COYT T. WILSON DISTINGUISHED SERVICE COMMITTEE

Incoming Chairman Dan Anco stated his questions had been answered in the earlier discussion on awards deadlines. He is ready to get started.

JOE SUGG GRADUATE STUDENT ORAL PRESENTATION COMPETITION COMMITTEE

Chairman Bob Kemerait was unable to be at the meeting. It has been noted in past Committee reports, the desire to have the competition on one day without overlap with other sessions is not possible given the increase in the number of participants. (A good problem to have.) It is also a challenge to find enough judges.

APRES Graduate Student Organization President Chandler Levinson shared she had recently surveyed the student members for suggestions for next year's meeting. An open ended comment area gathered several responses asking the Joe Sugg Graduate Student Oral Presentation Competition to be organized by discipline, allowing students to be able to leave the competition audience to hear other sessions once papers in their discipline have finished presenting. She asked that the Committee take this suggestion under consideration. In the absence of Chairman Kemerait, Board members noted the benefits of professional growth to hearing from all disciplines. Post meeting GSO President Levinson requested the matter be brought to the Committee for consideration as a matter of due diligence on her part for the GSO. Executive Officer Kim Cutchins will forward this request to Chairman Kemerait.

CORTEVA AGRISCIENCE™ AWARDS COMMITTEE

Incoming Chairman Nick Dufault stated most of his answers had been answered in previous discussion. He requested a current copy of the Awards guidelines. He stated having served on the Committee, he feels comfortable taking the leadership role.

PROGRAM COMMITTEE

Program Chairman Gary Schwarzlose announced his Committee Chairs:

- John Cason - Technical Program Chair - John Cason
- Emmi Kimura - Local Arrangements Chair - Emmi Kimura
- Peter Dotray - Fun Run Chair - Peter Dotray
- Spouse Program Chair - To Be Determined (Several have expressed interest; decision forthcoming)

The Committee plans to do a hotel site visit in November. He will be asking for suggestions for themes

and symposium ideas in the near future.

OTHER BUSINESS

Graduate Student Organization

APRES GSO President Chandler Levinson shared the results of a survey she conducted of student members (in bold); followed by objectives/actions taken to address them.

1) Split student oral presentations by discipline

- 55.6% of students suggested this in a free response answer to what improvements they would like to see

2) Increased opportunities for students to network with each other

- Instead of a tour or professional development workshop the day before the conference, a majority of the students would like to have an informal networking option (such as a team building exercise like doing an escape room together or bowling) – I suggest we do this and students pay for themselves
- Graduate student night out – this can also be paid for by the students themselves

3) Communication between students throughout the year

- We have made an APRES graduate student Facebook page and Twitter
- Nick Hurdle sends out newsletters highlighting universities in our organization as well as students at that university

ADJOURNMENT

President Tillman stated the next meeting of the Board of Directors will be in January 2020 to approve the 2020 APRES budget. There being no other business, the meeting was adjourned at 12:15 PM EST.

**AMERICAN PEANUT RESEARCH & EDUCATION SOCIETY
BOARD OF DIRECTORS
2019-20**

President..... Barry Tillman (2021)

Past President..... Rick Brandenburg (2020)

President-Elect..... Gary Schwarzlose (2022)

Executive Officer..... Kimberly Cutchins (2020)

University Representatives:

 Virginia-Carolina..... Nathan Smith (2022)

 Southeast..... Bob Kemerait (2021)

 Southwest..... Mark Burow (2020)

USDA Representative..... Lisa Dean (2022)

Industry Representatives:

 Production..... Henry McLean (2021)

 Grower Association..... Bob Sutter (2022)

 Manufactured Products..... Chris Liebold (2020)

Director of Science and Technology of the
 American Peanut Council..... Steve Brown (2020)

National Peanut Board Dan Ward (2020)

APRES Graduate Student Organization President..... Chandler Levinson (2020)

* Industry Representative Gary Schwarzlose was elected as the 2019-20 President-elect; Henry McLean elected October 2019 to fulfill the remainder of Gary's Industry Rep term.